

**SHRI VISHWAKARMA SKILL UNIVERSITY,  
DUDHOLA, PALWAL**

**FORMAT FOR INVITING QUOTATIONS/TENDERS**

SVSU/2025/IDC/08 \_\_\_\_\_ Dated: 10.01.25

**NIQ DOCUMENT**

**Subject: Hiring the interior designer/ architect for the execution of Interior Work of Conference Room, at Lower Ground floor at Takshashila Bhawan (Admin. Building), at SVSU Palwal.**

Sealed quotations are invited from the interior designer/ architect for the execution of Interior Work of Conference Room, at Lower Ground floor at Takshashila Bhawan. Scope of work mentioned below:

| S. No. | Details of items                                 |
|--------|--------------------------------------------------|
| 1      | Estimation and preparation of detailed drawings. |

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **20.01.25** (date) by **05:00** PM (time). The same shall be opened on **21.01.25** at **11:00** AM in the office of **Deputy Registrar, ID&C Branch, 1<sup>ST</sup> FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The Quotation received after due date and time or incomplete shall be rejected outrightly.
3. The bidder shall visit the site before quote to avoid any dispute.
4. The inner envelope shall be sealed and shall have the superscription

**"QUOTATION IN RESPONSE TO ENQUIRY NO. \_\_\_\_\_**

**DATED \_\_\_\_\_".** The offer may be sent to the **Deputy Registrar, ID&C BRANCH, 1<sup>ST</sup> FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotation, where the superscription is not mentioned on the envelope by the quotee, may not be entertained.

5. The following charges and terms may be spelt out in your offer clearly:
  - i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
  - ii. GST applicable.
  - iii. Payment terms.
  - iv. Validity period of the quotation.

**SHRI VISHWAKARMA SKILL UNIVERSITY,  
DUDHOLA, PALWAL**

**FORMAT FOR INVITING QUOTATIONS/TENDERS**

SVSU/2025/IDC/08 \_\_\_\_\_ Dated: 10.01.25

**NIQ DOCUMENT**

**Subject: *Hiring the interior designer/ architect for the execution of Interior Work of Conference Room, at Lower Ground floor at Takshashila Bhawan (Admin. Building), at SVSU Palwal.***

Sealed quotations are invited from the *interior designer/ architect for the execution of Interior Work of Conference Room, at Lower Ground floor at Takshashila Bhawan. Scope of work mentioned below:*

| S. No. | Details of items                                 |
|--------|--------------------------------------------------|
| 1      | Estimation and preparation of detailed drawings. |

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **20.01.25** (date) by **05:00 PM** (time). The same shall be opened on **21.01.25** at **11:00 AM** in the office of **Deputy Registrar, ID&C Branch, 1<sup>ST</sup> FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The Quotation received after due date and time or incomplete shall be rejected outrightly.
3. The bidder shall visit the site before quote to avoid any dispute.
4. The inner envelope shall be sealed and shall have the superscription  
**"QUOTATION IN RESPONSE TO ENQUIRY NO. \_\_\_\_\_ DATED \_\_\_\_\_"**. The offer may be sent to the **Deputy Registrar, ID&C BRANCH, 1<sup>ST</sup> FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotation, where the superscription is not mentioned on the envelope by the quotee, may not be entertained.
5. The following charges and terms may be spelt out in your offer clearly:
  - i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
  - ii. GST applicable.
  - iii. Payment terms.
  - iv. Validity period of the quotation.

- v. Bank Draft charges, if any.
6. Charges not mentioned in the Quotation shall not be paid.
  7. Preference will be given to those who have successfully completed work in educational institutions. Completion certificates of three completed works must be submitted along with the quotation
  8. If the work of the bidder will not be found satisfactory by the committee, then The acceptance of the Quotation shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of Quotation without assigning any reason therefore. The undersigned also reserves the right to accept Quotation in part i.e. any item or any quantity and to reject it for the rest.
  9. **It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the supply order, but may also warrant legal action.**
  10. In case, any other information/clarification is required, the undersigned may be contacted at Telephone No. 9729969911 on any working day (Monday to Saturday) during office hours (9 a.m. to 5.00 p.m.).
  11. The dispute, if any, shall be subject to the jurisdiction of Courts at Palwal. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/distributors/dealers/suppliers etc. shall be invalid and shall have no legal sanctity.
  12. Terms and conditions printed on Quotation/Invoice of the firm, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.
  13. SVSU reserves the right to cancel the NIQ at any stage.

  
Superintending Engineer  
(IDC)